

**MINUTES OF SPECIAL LSP EXECUTIVE MEETING  
10am 19 November 2010, West Lancashire Investment Centre**

**Present:**

Cllr Ian Grant	Chairman		
Cllr Ashcroft	Chair of Community Cohesion Thematic Group	Louise Dawson	Skelmersdale & Ormskirk College
Dr Zakyeya Atcha	CLPCT	Dean Holden	Lancashire Constabulary (for Stuart Williams)
Cllr Blake	Vice Chair	Steve Igoe	Edge Hill University
John Buck	Lancashire Fire & Rescue Service	Tracey Jardine	District Partnership Officer (LCC)
Stephen Costello	LCC	Alex McMinn	Older Peoples' Partnership Board
Ian Cropper	Parish Councils' representative	Greg Mitten	Chair of People and Communities Thematic Group
Cllr William Cropper	LCC	Kim Webber	WLBC (for Bill Taylor)

**In attendance:** Paul Cotterill (Bickerstaffe Children's Services), Cath McNamara (LSP Secretariat); Alison Grimes (LSP Secretariat)

**Absent:** Hugh Evans (Chamber of Commerce), Shaun Walsh (Performance Management Network Chair), Cllr Owens (Employment, Learning & Skills), Sheila Battersby (GONW), Angela Aspinwall-Livesy (Children & Young People)

**1. Apologies**

Jane Cass	NHS Central Lancashire	Dr Richard Small	Better Environment Thematic Group
Rodney Dykes	Southport and Ormskirk NHS Trust	Bill Taylor	Chair of Community Safety Partnership / WLBC
Cllr Forshaw	Chair of Integrated Transport Group	Stuart Williams	Lancashire Constabulary

**2. Declarations of Interest**

Item 9 – John Buck, as presenting a bid  
Item 8 – Paul Cotterill, as treasurer to Homestart

The Chairman suggested Item 6 on the agenda should be brought forward.

**For decision**

**6. Election of Chair and Vice Chair**

The Chairman introduced the item. There was one nomination for vice chair of the LSP, Cllr May Blake. The Chairman proposed her re-election. This was seconded.

**AGREED:** Cllr May Blake re-elected as Vice Chairman.

The Vice Chairman then introduced the item for election of the Chairman. The two

nominations Cllr Ian Grant and Paul Cotterill (Bickerstaffe Children's Services) left the room. Cath McNamara managed the process of the secret ballot for the position.

**AGREED:** Cllr Blake announced that Cllr Ian Grant had been re-elected as Chairman.

Cllr Grant accepted the position, and thanked Paul Cotterill for standing as a representative from Bickerstaffe Children's Services and invited him to stay for the remainder of the meeting. Cllr Grant stated that the future of the LSP needed to be about engaging not just with public sector but also with the private sector. Alex McMinn highlighted the importance of the third sector in the process.

**For approval**

**3. Minutes of the Executive meeting, 23.09.10**

**AGREED:** as an accurate record

**4. Matters arising**

N/a

**5. Health and Wellbeing Thematic Group Action Plan**

Zakyeya Atcha outlined that the action plan had been refreshed with four key areas of work. The asset-based community development work of the CVS was crucial to achieving them.

Dean Holden commented that the police would be keen to get involved with the elements surrounding alcohol use, as an increase in violent crime linked to alcohol problems were different between Ormskirk and Skelmersdale, with Ormskirk's having more possibilities of management/intervention where linked to its night-time economy which could be anticipated. Skelmersdale had more issues following eg. legal drinking at house parties, where police could only respond on demand. Partner working was needed as the police were called in at the end point. There were also issues about the marketing of alcohol by eg. supermarkets, which tended to follow national marketing campaigns by the chains, and that led to problems outside eg ASDA. Ian Grant raised the point that there was the potential for this to result in a licensing issue, so the borough council should be made aware. Louise Dawson offered the option of having an alcohol item on the weekly college tutorials.

Greg Mitten commented that a refreshing of the action plan had allowed refocusing on eg. alcohol issues, and working groups were carrying out actions, not just researching information. Linked with PRG project, things were being taken forward in this area.

A discussion was held about the Public Health White Paper expected at the end of November. It will outline the local authority involvement and how this will work in two tier areas. A meeting on 10 December with PCT, stakeholders, LCC and third sector to discuss implications will mean an LSP paper/presentation/discussion in January would be timely.

**AGREED:**

- Action plan noted.
- Zakyeya to bring a report to the January Executive on the White Paper Public

Health England.

## **6. Previously dealt with**

### **7. Feedback from the Annual Forum meeting**

The Chairman thanked attendees for their input and asked whether the LSP needed to review the frequency / purpose of future meetings.

A discussion was held about the methods used to engage with the private sector, who were unlikely to want to attend a half day meeting. Use of blogs, websites, twitter etc was raised. Kim Webber highlighted that there were already successful engagement mechanisms in use through the BC Regeneration Division. Previously a business portal established through the second homes fund was established, but had to cease operation due to lack of uptake within the private sector. The key was to offer assistance, rather than to burden, so that the private sector was getting something out of the process.

#### **AGREED:**

- The report was noted
- Any significant issues from meetings should be raised with the private sector via existing mechanisms and to request input where most relevant
- That the SCS 2007-17 should be refreshed to reflect the outcome of the LSP Annual Meeting and the PRG decision making process.
- That the LSP Secretariat will bring a report to the next meeting of the Executive containing a proposed addendum to the existing strategy, which, once agreed, would constitute a revised SCS.
- That the LSP Secretariat will bring a report to the next meeting of the Executive containing a proposed action plan to address issues raised at the Annual Forum Meeting.

## **8 Second Homes Fund – Monitoring**

The Chairman stated that the LSP should be careful not to underspend by the end of the year. Any Thematic Group Chairs who knew of projects requiring funding should ensure that a bid was put to the January meeting.

Ian Grant commented that for a variety of reasons the Burscough Timebank project had not succeeded. The second/final stage payment report was therefore requesting a reduced payment - £3.5K rather than £4K. However, the request for second stage payment was essentially to defray debts and the LSP needed to be sure that there was value for the LSP in paying this. Greg Mitten stated that CVS involvement had been with the Burscough Community Cafe project rather than Timebank itself, but it was possible that the second stage payment would be needed to honour employment contracts, rather than simply for winding up costs. Discussion followed including comments that the LSP could have intervened before the decision to wind the project up was made, as the SLA states that any significant problems with a project should be reported to the LSP. The reason for the success of the Lancaster project should be investigated. There may be some mileage in having to link Timebank projects generally into those receiving benefits becoming involved in voluntary work. The value to the LSP from the payment may well be the learning process from the project.

The Chairman stressed that Executive meetings needed to be justified and give value. Potential for reports and progress on eg projects to be distributed via secretariat/website rather than requiring a meeting. The detail could be teased out in a paper in January. Tracey Jardine commented that there was value in having dialogue and debate face to face as it helped the creative process. Louise Dawson offered a committee room at the college if it was also a question of costs of meetings.

Greg Mitten outlined that the Community Food Growing Initiative was a great example of a second homes fund bringing in more resources. It was a borough-wide project with borough-wide involvement and benefits, on both practical and civic involvement levels.

**AGREED:**

- The report was noted.
- Release of the second stage payment to the Community Food Growing Initiative was agreed.
- The return of money to the pot was agreed for
  - £8,270.40 previously allocated to a CAA Evaluation Project;
  - £1,706.75 remaining unspent from monies previously allocated to the Welcome Pack;
  - £1,419.42 brought forward from a previous year's unspent general budget allocation;
  - £1,250 allocated from the 2010/11 budget for publication of the Annual Report;
  - £5,618.92 projected underspend in 2010/11 from conferences/meetings allocation.
- Greg Mitten to liaise with Cath McNamara and Age Concern to establish the purpose of the payment for the second/final Timebank project payment and to make sure the LSP is getting some value from the payment. Delegated authority was given to the Chairman to decide on the appropriateness of the payment in consultation with Greg.
- Cath McNamara to bring a paper on frequency/content of meetings to the January meeting.

**9. Second Homes Bid – Raising Aspirations**

John Buck presented the bid. The request was for £8k to extend a service for the remainder of the school year for years 7-11 at three schools in the borough. The project delivers a service outside of the core function of the fire service, thus contributing to the “big society” / “localism” agendas.

The Raising Aspirations programme focuses on delivering powerful role models for young people, exposing them to specific attitudes and outlooks, in which positive attitudes and lifestyles are embodied. The firefighters attend three schools 1 day per week to work with/mentor disengaged students, raising self esteem, confidence, and attendance levels, and be good role models for the students to aspire to whilst driving down anti social behaviour internally and externally. Reduction of risk taking behaviours will include education on fire safety and road safety.

A full and supportive discussion about the benefits of the project took place, with all partners fully supportive of the proposal. Subject to funding, the format can be rolled out further in the future. Louise Dawson suggested that Glenburn would be a potential future school (cited an interest) and a future development may be to target final year primary, as research suggested this is where the engagement needed to happen.

Ian Ashcroft commented that as everyone benefited from providing young people with aspirations it may be possible to get employers, council, education establishments to take on this type of work, to engage and inspire. Steve Igoe suggested that a lot of this work is already ongoing, eg at the university staff and students already had a large involvement with community and voluntary work, but there is no global picture of this. Organisations are committed to the values that

underpin the concept, but there needs to be a strategic review and report completed for the borough.

**AGREED:** to fund the bid

**10 Performance Update**

Report noted

**11 PRG**

Cath McNamara outlined that the SLAs for the agreed PRG projects (CCTV and West Lancashire Challenge) were currently under development. Progress was being made. Draft SLAs should be in place by end of November, and the next step was then for the Borough Council to ratify the agreements as long as the SLAs were robust.

Greg Mitten commented that the WL Challenge project had been highlighted as an example of good practice.

**12. Regeneration Projects Managed by WLBC – Evaluation**

Report noted.

**13. Final Evaluation West Lancashire Investing in Business Regeneration Programme**

Report noted.

**14. Mid Lancashire MAA, Local Enterprise Partnerships, and Local Investment Plans**

The Chairman outlined that in the summer, the secretary of state had invited submission of plans to establish LEPs in place of the regional development agencies. The main thrust of the LEP was that they were to be driven by the private, not public, sector.

Nationally, most authorities had gone with a big footprint. In Lancashire, there were three smaller footprints: East Lancashire & Blackburn, Fylde & Blackpool and Central Lancashire.

Both West Lancashire and LCC had preferred an option of a Lancashire-wide footprint.

The SoS did not support the fragmented bid, with the result that Lancashire has no LEPs in the first wave.

**15. Forward Plan 2010**

Noted, with the additions of:

- Neighbourhood Management
- Second Homes bids

**16. Any Other Business**

Kim Webber raised on behalf of the CSP Chair that the West Lancs bonfire strategy had resulted in a reduction of 165% incidents on last year. The Chair is working with the Chief Constable to try and secure funding for PCSOs. Dean Holden commented that a problem now was PCSOs leaving to find other work, and being unable to backfill into the posts. PCSOs have a significant part to play in police-community engagement.

Greg Mitten informed the Board that LCC had announced details of the Central Gateway Grants Scheme. However, from the information available there was a question as to whether West Lancs CVS could apply for funding for the provision of strategic and capacity building support to the VCFS in West Lancashire only. The scheme description issued by LCC indicated that applicants would need to provide this support over at least two LCC Boroughs or districts. The implications of this change, if confirmed would be major. It was

agreed that Greg Mitten and The LCC Partnership Officer Tracy Jardine would seek clarification from LCC.

**17. Future Meetings**

- Exec – 21 January, 1011, 10am WLIC
- Exec – 18 March, 2011 - subject to report at next meeting